

Application For Change in Classification (BTC Holders)

I am applying for the following classification of Nova Scotia Teacher's Certificate:

ITC ATC1 ATC2 ATC3

Name: _____

Signature: _____ Date: _____

Address: _____

Home Telephone Number: _____

Application for Change in Classification Documentation Checklist

This document has been prepared to assist you in obtaining your change in certification classification with as little delay as possible.

For ease of reference, changes in classification are governed by provisions contained within the *Teacher Certification Regulations* and the *Teachers' Provincial Agreement*.

This application and the payment (indicated below) should be submitted in one package to the Registrar—Teacher Certification, Nova Scotia Department of Education, PO Box 578, Halifax NS B3J 2S9:

- fee of \$35.00 to be paid either online at <http://certification.ednet.ns.ca> (please submit receipt) or via money order (*PERSONAL CHEQUES NOT ACCEPTED*) payable to the Minister of Finance, Nova Scotia to cover processing costs; check the teacher certification website for fee updates;

For Office Use Only

Regulatory Authority: _____

Effective Date: _____

Certificate Authorized: _____

Signature: _____